

**City Council/Redevelopment Agency
City of Huntington Beach
Adjourned Regular Meeting**

Monday, June 9, 2003
1:00 P.M. – Council Chambers
Civic Center, 2000 Main Street
Huntington Beach, California 92648

A videotape of this meeting
is on file in the Office of the City Clerk.

Call to Order

Mayor Connie Boardman called the adjourned regular meetings of the City Council and the Redevelopment Agency of the City of Huntington Beach to order at 1:10 p.m. in the Council Chambers.

City Council/Redevelopment Agency Meeting Roll Call:

Present: Sullivan, Green, Boardman, Cook, Houchen, (Coerper arrived 1:12 p.m., Hardy arrived 2:20 p.m.)
Absent: None

City Clerk Announced Late Communications

Pursuant to the Brown (Open Meetings) Act, City Clerk Connie Brockway announced the following Late Communication regarding the Budget Study Session agenda item. This communication was received in her office following distribution of the agenda:

Communication dated June 9, 2003 from the Huntington Beach Marine Safety Officer's Association titled *Huntington Beach Marine Safety Officer's Association* submitting additional information on the budget.

City Clerk Announced Additional Late Communications

City Clerk Brockway announced receipt of the following additional Late Communications distributed immediately prior to the Council meeting:

Communication from the City Administrator submitting revised pages from the City Treasurer, City Attorney and Public Works Departments titled *Replacement Pages*.

Communication from the Economic Development Director titled *Waterfront*.

Communication from the City Administrator titled *Development Services Team Major Projects List*.

Public Comments

Ralph Bauer, past Mayor and Councilmember, urged that Council ensure all fees currently charged are collected. He also offered other recommendations, including formation of an assessment district through voting by mail, and announced his availability to work for the city on a committee. Dr. Bauer distributed a document titled *Glendale Community Foundation*.

(City Council/Redevelopment Agency) Presentations Made by the City Council of Huntington Beach and 14 City Departments Updating their Respective Fiscal Year 2002-2003 Work Plans and Proposed Budget Recommendations (.)

The Mayor, on behalf of the City Councilmembers, presented the budget recommendations for the City Council Offices. Each of the city's 14 departments presented to the City Council updates of their respective fiscal year 2002/2003 budgets and work plans.

A copy of the work plans for City Council and City Departments was made available for public review in the City Clerk's Office.

City Administrator Ray Silver stated that the purpose of this meeting was for Council to review the current budget. He welcomed Finance Board members present in the audience.

(City Council/Redevelopment Agency) City Council's Proposed Fiscal Year 2002-2003 Budget Work Plans (.)

Mayor Boardman presented the City Council's Fiscal Year 2002-2003 work plans. She spoke regarding cutbacks: capital expenditures, reductions in legislative travel and training opportunities, and elimination of funding for laptop computer purchases.

The Mayor stated her intent to publicly thanked Council Secretary Cathy Fikes for her invaluable support service to the City Council.

(City Council) Report Made on the City Administrator's Proposed Fiscal Year 2002-2003 Budget Work Plans (.)

City Administrator Silver presented his department's Fiscal Year 2002-2003 work plans. Mr. Silver reported on the eight FTE's (Full-time Equivalents). In response to Mayor Pro Tem Green's inquiry, Principal Administrative Analyst Pete Grant spoke regarding operating expenses. Mr. Grant also reported on HBTv-3 and the Public Cable Authority (PCTA) in answer to Councilmember Sullivan's questions.

(City Council/) Report Made on the Office of the City Treasurer's Proposed Fiscal Year 2002-2003 Budget Work Plans – Directed to Return to Council Re: Operating Expenditures (.)

Deputy City Treasurer Jim Slobojan presented the City Treasurer's Fiscal Year 2002-2003 work plans. He reported on several items, including a proposed new business unit and enterprise fund; the Business License and Accounts Receivables Divisions; and the Transient Occupancy Tax (TOT). Mr. Slobojan responded to an inquiry from Councilmember Sullivan regarding Page 13 of the work plan and received Council direction to return with additional information regarding operating expenses and bottom-line expenditures.

(City Council) Report Made on the Office of the City Attorney's Proposed Fiscal Year 2002-2003 Budget Work Plans (.)

City Attorney Jennifer McGrath presented her office's Fiscal Year 2002-2003 work plans. Ms. McGrath informed Council of the proposed reduction in Professional Services and elimination of a temporary intern position, among other recommendations.

(City Council) Report Made on the Office of the City Clerk's Proposed Fiscal Year 2002-2003 Budget Work Plans (.)

City Clerk Connie Brockway presented her office's Fiscal Year 2002-2003 work plans. She updated Council on various items, such as the deletion of the citywide Optical Imaging Project, which affected the Records Management Division; the Deputy City Clerk vacancies and priority plans for training and cross-training; the Passport Acceptance Facility Program; and the Municipal Elections budget. Ms. Brockway informed Council that she had presented the Table of Organization at the May 5, 2003 Council meeting and that Council had approved her recommendation that a vacant Deputy City Clerk position be deleted and a lower level Office Assistant position be expanded from part-time to full-time, effecting savings of approximately \$31,000.

(City Council) Report Made on the Administrative Services Department's Proposed Fiscal Year 2002-2003 Budget Work Plans (.)

Administrative Services Director Martin presented his department's Fiscal Year 2002-2003 work plans. He spoke in detail regarding budget recommendations for the numerous divisions in his department. Mr. Martin responded to Mayor Pro Tem Green's inquiry regarding an Enterprise Fund. He reported on the proposed elimination of the Buyer and Senior Accountant positions and made reference to Pages 50 and 56 of his department's Work Plan.

(City Council/Redevelopment Agency) Presentation Made on the Economic Development Department/Redevelopment Agency's Proposed Fiscal Year 2002-2003 Budget Work Plans – Staff Directed to Return to Council Re: (1) Term of Sales Tax Sharing Agreements; (2) Additional Information on Change in Operating Expenses; and (3) Position Allocation Spreadsheet for All Divisions (.)

Economic Development/Deputy Executive Director David Biggs presented the Economic Development Department/Redevelopment Agency's Fiscal Year 2002-2003 work plans. He reported regarding Page 64 of his work plan on sales tax rebate contracts, in response to an inquiry made by Councilmember Cook. Mr. Biggs received Council direction to return with the following: (1) Term of sales tax sharing agreements; (2) More detailed information on change in operating expenses; and (3) Position allocation spreadsheet for all divisions.

(City Council) Report Made on the Information Services Department's Proposed Fiscal Year 2002-2003 Budget Work Plans – Directed Staff to Return to Council Re: Status of City-Owned/Leased Cell Phones and Pagers and Usage Information (.)

Information Services Director Janis Ingels presented her department's Fiscal Year 2002-2003 work plans. Ms. Ingels received direction to return to Council and provide information on city-owned or leased cell phones and pagers and to which staff positions they are allocated.

(City Council) Report Made on the Building & Safety Department's Proposed Fiscal Year 2002-2003 Budget Work Plans (.)

Building & Safety Director Ross Cranmer presented his department's Fiscal Year 2002-2003 work plans. Mr. Cranmer spoke regarding the budgeted work hours referred to on the back of his Department's work plan.

(City Council) Report Made on the Planning Department's Proposed Fiscal Year 2002-2003 Budget Work Plans – Directed Staff to Return to Council with Report Revisiting the Development Services' Team Major Projects List (.)

Planning Manager Scott Hess presented the Planning Department's Fiscal Year 2002-2003 work plans. Mr. Hess received direction from Council to return with a report revisiting priorities on the Development Services' Team Major Projects List.

(City Council) Report Made on the Fire Department's Proposed Fiscal Year 2002-2003 Budget Work Plans – Directed Staff to Return to Council with Total Figure Count Representing Percentage of Households Benefiting from FireMed Services (.)

Acting Fire Chief Duane Olson presented the Fire Department's Fiscal Year 2002-2003 work plans. Acting Chief Olson was directed to return to Council with the total figure representing the percentage of households benefiting from FireMed services.

(City Council) Report Made on the Police Department's Proposed Fiscal Year 2002-2003 Budget Work Plans (.)

Police Chief Kenneth Small presented his department's Fiscal Year 2002-2003 work plans. Chief Small reported on several items, including General and Scientific Investigations; jail services; and overtime for specific events.

(City Council) Report Made on the Library Services Department's Proposed Fiscal Year 2002-2003 Budget Work Plan - Directed Staff to Return to Council with Statistics on Library Theater/Playhouse Rentals (.)

Library Services Director Ron Hayden presented his department's Fiscal Year 2002-2003 work plans. Mr. Hayden received direction to return to Council with statistics on the Library Theater/Playhouse rentals.

(City Council) Report Made on the Community Services Department's Proposed Fiscal Year 2002-2003 Budget Work Plans – Directed Staff to Return to Council with Reports Re: (1) Reimbursement for Police Department Overtime for the 4th of July Parade and (2) Revenue Figures for Page 228 of the Work Plan (.)

Community Services Director Jim Engle presented his department's Fiscal Year 2002-2003 work plans. Mr. Engle received direction to return to Council with information regarding (1.) Whether or not Police Department overtime for the 4th of July Parade is reimbursable; and (2.) Revenue figures for Page 228 of the Work Plan.

(City Council) Report Made on the Public Works Department's Proposed Fiscal Year 2002-2003 Budget Work Plans – Directed Staff to Return to Council with Reports Re: (1) State Grants and (2) Fines that can be Made for Non-Compliance with Mandates and with Costs of NPDES (National Pollutant Discharge Elimination Systems) Permits – Provided Information Re: Wheelchair Ramps in Compliance with ADA (Americans with Disabilities Act) (.)

Public Works Director Robert F. Beardsley presented his department's Fiscal Year 2002-2003 work plans. He received direction to return to Council with reports regarding (1.) State grants and (2) fines that can be made for non-compliance with mandates and with costs of NPDES (National Pollutant Discharge Elimination Systems) permits. Mr. Beardsley also reported on wheelchair ramps in compliance with ADA (Americans with Disabilities Act).

Adjournment – City Council/Redevelopment Agency

Mayor Boardman adjourned the adjourned regular meetings of the City Council and the Redevelopment Agency of the City of Huntington Beach at 6:00 p.m. to Monday, June 16, 2003, at 6:00 p.m., in the Council Chambers, Civic Center, 2000 Main Street, Huntington Beach, California. The 5:00 p.m. portion of the meeting will be recessed by the City Clerk to 6:00 p.m. due to an anticipated lack of quorum.

City Clerk and ex-officio Clerk of the City Council of the City of Huntington Beach and Clerk of the Redevelopment Agency of the City of Huntington Beach, California

ATTEST:

City Clerk-Clerk

Mayor-Chairman